

## **INDEPENDENT AUDITOR'S REPORT**

**To The Board of Directors  
BADIL Resource Center for Palestinian Residency and Refugee Rights  
Bethlehem - Palestine**

We have audited the Balance Sheet of BADIL Resource Center for Palestinian Residency and Refugee Rights as of December 31, 2003 and the related statements of activities, and cash flow for the year then ended. These Financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. It also includes evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion the financial statement referred to above present fairly in all material respects, the financial position of the BADIL Resource Center for Palestinian Residency and Refugee Rights as of December 31,2003 and the results of its activities in conformity with accepted accounting standards.

**Adel Khader  
C.P.A**

*March 20. 2004 / Bethlehem*



**Balance Sheet**  
**For the year ended December 31, 2003**  
 (All amounts are in US Dollars)

Description	Amounts	Notes	Tables	Page
<b>Assets</b>				
Current Assets				
Cash on Hand and Bank	29,913.33	3	#2	8/16
Provident Fund and End of Work Compensation Bank Account	<u>88,198.76</u>	2 (C, B)		7
<b>Total Current Assets</b>	<b>118,112.09</b>			
Cost of Fixed Assets				
Cost of Fixed Assets	43,966.76			
Accumulated Depreciation	<u>(17,595.76)</u>			
<b>Total Fixed Assets</b>	<b>26,371.00</b>	4		8
<b>Total Assets</b>	<b><u>144,483.09</u></b>			
<b>Liabilities and Net Assets</b>				
Current Liabilities				
Restricted Provident Fund	50,686.03			
Restricted End of Work Compensation	<u>37,512.73</u>			
<b>Total Current Liabilities</b>	<b>88,198.76</b>			
<b>Net Assets</b>	<b>56,284.33</b>			
<b>Total Liabilities and Net Assets</b>	<b><u>144,483.09</u></b>			

The accompanying notes from 1 to 9 are part of these financial statements.



**Statement of Activities**  
**For the year ended December 31, 2003**  
(All amounts are in US Dollars)

Description	Amounts	Note	Page
<b>Revenues</b>			
Fund Revenue	345,849.44	5	8
Activity Revenue	19,778.26	6	8
Bank Interest	<u>361.37</u>	7	8
<b>Total Revenue</b>	<b>365,989.07</b>		
<b>Expenditures</b>			
Administrative Expenditures	41,101.89	8	8
Program Expenditures	<u>370,839.65</u>	9	8
<b>Total Expenditures</b>	<b>411,941.54</b>		
Expenditures Over Revenue	(45,952.47)		
Depreciation Expenses	(6,732.76)	4	8
Net Assets As of 1/1/2003	<u>108,969.56</u>		
<b>Net Assets As of 31/12/2003</b>	<b>56,284.33</b>		
<b>Capital Expenditures</b>	<b>5,484.65</b>	4	8

The accompanying notes from 1 to 9 are part of these financial statements.



**Statement of Cash Flow**  
**For the year ended December 31, 2003**  
(All amounts are in US Dollars)

**Cash Flow From Activities**

Excess Expenses Over Revenues <i>(to be adjusted excluding capital expenses)</i>				(52,685.23)
		Beg. Bal	End. Bal.	
Depreciation	<i>Add+</i>	10,863.00	17,595.76	6,732.76
Change in Current Assets and Liabilities				
Increase in Account Receivable		3,000.00		
Increase in Account Payable		(3,054.00)		
Total Adjustments				(54.00)
<b>Cash Flow from Capital Expenditures</b>				
<b><i>Increase in Office Property and Equipment</i></b>	<i>Sub-</i>	38,482.11	43,966.76	(5,484.65)
Net decrease in Cash				(51,491.12)
Cash at 1/1/2003				81,404.45
<b>Ending Balance for Cash Per Books 31/12/2003</b>				<b>29,913.33</b>

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The accompanying notes from 1 to 9 are part of these financial statements.



**Fund Revenues**  
**For the year ended December 31, 2003**  
 (All amounts are in US Dollars)

Description	Amounts	Table	Page
<b>1. Opening Balance 1/1/2003</b>	<b><u>81,404.45</u></b>	#1	16
<b>1.1 Postponed Checks</b>	<b><u>(3,054.00)</u></b>	#1	16
<b>1.2 Beit Sahour Loan</b>	<b><u>3,000.00</u></b>		
<b>2. Fund Revenues</b>	<b><u>345,849.44</u></b>		
IDRC – Briefs	7,761.55		
IDRC – Lubyia Study	38,007.26		
ICCO / Expert Forum	16,578.00		
MCC (Mapping Project)	7,500.00		
NPA / Capacity Building	8,500.00		
Oxfam Solidarity / Expert Forum	2,118.00		
MCC – CIDA (Fact Finding Visit)	15,000.00		
NPA-NORAD (Refugee Campaign)	52,998.00		
Stichting Vluchteling (Legal Project)	39,840.00		
Oxfam Solidarity / Action Plan 2003	25,190.00		
NPA / Currency Exchange Difference	9,080.00		
Jerusalem Fund (Resource-Information Project)	2,461.00		
Danchurch Aid - DANIDA (Refugee Campaign)	32,389.00		
United Methodist Church (Community Support)	10,000.00		
Broederlijk Delen (Resource-Information Project)	8,989.00		
Human Serve International (Community Support)	632.50		
Oxfam Solidarity / South-South Exchange 2002/3	9,064.13		
Political Division 4 (PD) MFA Switzerland 2002 Deficit	9,928.00		
Political Division 4 (PD) MFA Switzerland 2003 (Legal Project)	49,813.00		
<b>3. Activity Revenues</b>	<b><u>19,778.26</u></b>		
IDRC Conference (Travel Refund)	2,855.43		
Lebanon Workshop (Travel Refund)	361.00		
BADIL – Emergency Project (Refund)	14,300.00		
Sale Publications, Videos and Services	2,261.83		
<b>4. Bank Interest</b>	<b><u>361.37</u></b>		
Interest – BADIL Current Account	361.37		
<b>Total 1- 4</b>	<b><u>447,339.52</u></b>		

The accompanying notes from 1 to 9 are part of these financial statements.



**Fund Expenditures**  
**For the year ended December 31, 2003**  
 (All amounts are in US Dollars)

Description	Expenditures	Table	Page
<b>1. Administrative Expenses</b>	<b><u>41,101.89</u></b>	# 3	16
<b>1.1 General Assembly and Board</b>	<b>2,434.05</b>		
Communication	1,781.23		
Transportation and Hospitality	652.81		
<b>1.2 Special Community Emergency Projects</b>	<b>11,988.71</b>		
Salary Expenses – Project Coordinator	11,988.71		
<b>1.3 Administrative Salary Expenses</b>	<b>22,179.13</b>		
Director ( <i>Three Months</i> )	5,353.42		
Admin-Finance Officer	16,825.71		
<b>1.4 Staff Capacity Building 2003</b>	<b>1,500.00</b>		
<b>1.5 Beit Sahour Loan – Bad Debt</b>	<b>3,000.00</b>		
<b>2. Program Expenses</b>	<b><u>370,839.65</u></b>		
<b>2.1 Program Operation</b>	<b>34,209.13</b>		
Office Operation	<b>22,692.50</b>		
Stationary	1,169.52		
Communication	3,493.18		
Service and Maintenance	3,782.96		
Office Supplies and Cleaning Personnel	3,039.01		
Office Expenses (Rent, Electricity, Water, Insurance)	11,207.83		
2002 Auditing Fees	<b>2,000.00</b>		
Program Secretary, Salary	<b>7,726.21</b>		
Bank Charges – Currency Exchange	<b>1,790.42</b>		
<b>2.2 Badil Projects</b>	<b>336,630.52</b>		
Campaign for the Defense of Palestinian Refugee Rights	142,219.55		
Resource and Information Project	82,903.80		
Legal Project	111,507.17		
<b>Total BADIL Expenditure (1 – 2)</b>	<b><u>411,941.54</u></b>		
<b>3. New Equipment</b>	<b><u>5,484.65</u></b>	# 4	16
Printer Card	2,081.15		
Computer and Printer	2,000.00		
Photocopy Machine	1,403.50		
<b>Total BADIL Expenditure (1 – 3)</b>	<b><u>417,426.19</u></b>		
<b>4. Ending Balance As of Dec 31, 2003</b>	<b><u>29,913.33</u></b>	# 2	16
<b>Total (1 - 4)</b>	<b><u><u>447,339.52</u></u></b>		

The accompanying notes from 1 to 9 are part of these financial statements.



## Notes to the Financial Statements

**For the year ended December 31, 2003**

(All amounts are in US Dollars)

### **Note (1) General**

BADIL Resource Center for Palestinian Residency and Refugee Rights is a non - governmental organization registered and incorporated in Palestine on 10/10/2001. BADIL provides as a resource pool of alternative, critical and progressive information and analysis on the question of Palestinian refugees in the search for a just and lasting solutions for exiled Palestinian based on their right of return. BADIL is carrying out its activities in accordance with contracts signed by the donors.

### **Note (2) Basis of Preparation**

The accompanying financial statements are prepared in accordance with the accrual basis of accounting modified to include certain accounts and pledges receivable, accounts payable, restricted funds for designated projects and reserve accounts, as reported in the statement of net assets.

#### **A. Fixed assets**

Fixed assets are capitalized. Depreciation calculated on standard percentage.

#### **B. End of work compensation**

Benefits payable to the employees of Badil at the end of their services are calculated in accordance with the labor law prevailing in Palestine, and Badil's regulations based on one month indemnity for each year of employment. During 2003, an interest of \$ 148.25 was recorded on the balance of the end of work compensation. Following is a summary of the movements on the provision for end of work compensation during the year

<i>Balance, beginning of year 2003</i>	<i>31,986.94</i>
<i>Additions in 2003</i>	<i>9,914.79</i>
<i>Payments during the year 2003</i>	<u><i>4,389.00</i></u>
<i>Balance, end of year 2003</i>	<b><i>37,512.73</i></b>

#### **C. Provident fund**

Badil has established a provident fund for its employees, this provident fund policy was designed in accordance with Badil bylaws, and a committee is charge with the responsibility of managing the fund and maintaining separate books. Following is a summary of the movements on the provision for the provident fund during the year

<i>Balance, beginning of year 2003</i>	<i>41,575.71</i>
<i>Additions in 2003</i>	<i>13,790.32</i>
<i>Payments during the year 2003</i>	<u><i>4,680.00</i></u>
<i>Balance, end of year 2003</i>	<b><i>50,686.03</i></b>

Contribution to the provident fund by Badil and its employees are set at 10% BADIL and 5% employee of the basic monthly salary respectively. During 2003, an interest of \$ 200.32 was recorded on the balance of the provident fund.

#### **D. Foreign currencies exchange**

BADIL reporting currency is the US Dollars. Transactions denominated in other currencies, occurring during the year, are translated to US Dollars using the rate ruling at the date of transaction.

#### **E. Revenue recognition**

Revenues are recognized based on the accrual basis of accounting.



**Notes to the Financial Statements**  
**For the year ended December 31, 2003**  
 (All amounts are in US Dollars)

**Note (3) Cash on Hand and Bank**

Accounts	Amounts
Cash USD	274.32
Cash NIS (93.64)	21.76
Investment Bank USD	7,629.52
Investment Bank USD / NPA	5,976.39
Investment Bank Saving Account	15,983.34
Investment Bank NIS (120.50) (1 USD=4.3035 NIS)	<u>28.00</u>
<b>Total</b>	<b>29,913.33</b>

**Note (4) Fixed Assets and Reserve of Depreciation / 2003**

Description	Balance 1/1/2003	2003 Additions	Balance 31/12/03	Dep. 2003	Dep. 2002	Acc. Dep.	Book Value
<b>Books</b>	10,058.00	0.00	10,058.00	1,500.00	00	1,500.00	8,558.00
<b>Furniture</b>	3,680.42	0.00	3,680.42	1,642.42	764.00	2,406.42	1,274.00
<b>Computers</b>	9,283.34	1,370.00	10,653.34	1,810.34	3,879.00	5,689.34	4,964.00
<b>Office Equipment</b>	15,060.35	4,114.65	19,175.00	1,500.00	6,100.00	7,600.00	11,575.00
<b>Kitchen Equipment</b>	400.00	0.00	400.00	280.00	120.00	400.00	00.00
<b>Total</b>	<b>38,482.11</b>	<b>5,484.65</b>	<b>43,966.76</b>	<b>6,732.76</b>	<b>10,863.00</b>	<b>17,595.76</b>	<b>26,371.00</b>

**Note (5) See page 5 Fund revenues item 2 for details**

**Note (6) See page 5 Fund revenues item 3 for details**

**Note (7) See page 5 Fund revenues item 4 for details**

**Note (8) See page 6 Fund expenditures item 1 for details**

**Note (9) See page 6 Fund expenditures item 2 for details**



**BADIL Project Reports**  
**For the year ended December 31, 2003**  
 (All amounts are in US Dollars)

**I. Campaign for the Defense of Palestinian Refugee Rights**

A. Description	Actual	Revised Budget
<b>1. Local Community Awareness Raising and Empowerment</b>		
<b>1.1 Public Debates and Lectures</b>	<b><u>10,723.61</u></b>	10,500.00
Local transportation	572.20	
Fees/assistant organizer	1,244.77	
Simultaneous translation	800.00	
Rent halls and hospitality	2,396.27	
Travel expenses to Palestine and hosting	700.00	
Public debates and lectures (2002 NPA / Extension 2003)	5,010.37	
<b>1.2 Media Projects and Campaign Tools</b>	<b><u>21,763.52</u></b>	20,500.00
2004 Calendar	1,808.69	
Advocacy tools	6,300.11	
TV Dissemination	3,180.99	
Press supplements	7,177.00	
Production video documentary	1,110.38	
Press advertisement and dissemination	897.90	
Media projects and campaign tools (2002 NPA / Extension 2003)	1,288.45	
<b>1.3 Second Fact Finding Visit (South Africa)</b>	<b><u>21,154.63</u></b>	25,000.00
Accommodation	3,778.39	
Tickets and per-diems	13,605.55	
Transportation and communication	3,770.69	
<b>1.4 Community Education / Awareness Raising (ADRID)</b>	<b><u>24,021.92</u></b>	29,996.00
Guided visits to villages(Um Al-Zeinat)	<b><u>3,385.82</u></b>	
Hospitality	559.72	
Transportation	1,826.10	
Information and advocacy tools	1,000.00	
Regular visits	<b><u>10,635.17</u></b>	
Advertisement	1,202.90	
Documentation	812.06	
Fees tour guides	1,503.20	
Transportation and hospitality	2,201.49	
Production information Tools	4,915.52	
Fees and training guides	0.00	
Project coordinator	<b><u>10,000.93</u></b>	
<b>1.5 Community Dissemination</b>	<b><u>959.31</u></b>	959.31
Dissemination information packets	665.34	
Dissemination information packets (2002 NPA / Extension 2003)	293.97	
<b>1.6 Community Networking</b>	<b><u>10,398.11</u></b>	12,000.00
Yafa Cultural Center	1,200.00	
Local transportation	1,000.82	
Volunteers / Field workers	1,759.98	
Fees, field worker (North)	4,200.00	
Communication / Community	1,627.54	
Communication (2002 NPA/ Extension 2003)	609.77	



A. Description	Actual	Revised Budget
<b>1.7 Community Training</b>	<b><u>2,999.72</u></b>	3,000.00
Shahida Amal Center / Aida Camp (English)	149.25	
Refugee Community Organizations / Nablus Area (English)	500.00	
Refugee Community Organizations / Tulkarem Camp (Oral History)	500.00	
Refugee Community Organizations / Deheisha Camp (Computer, English)	715.47	
Union of Youth Activity Centers / Kalandia Camp (Media work, public relation)	835.00	
Women's Activity Center / Al-Amari Camp (English, internet, first aid, music,,,) )	300.00	
<b>1.8 Support: Refugee Community Initiatives</b>	<b><u>10,046.00</u></b>	10,000.00
2003 Nakba Day / Gaza	138.88	
2003 Nakba Day / Nablus	465.63	
2003 Nakba day / Tulkarem	288.24	
Aida Camp (Od football team)	354.19	
Al-Rowad theatre (children tour)	1,000.00	
Bethlehem refugee camps (schoolbags)	437.98	
Laji center / Aida Camp (summer camp)	278.74	
Al-Arroub Camp (youth summer camps)	114.54	
Al-Awda Society / Beit-Jala (summer camp)	235.29	
Al-Anka Society / Hebron (children activities)	1,596.45	
Youth Union / Al-Arroub Camp (summer camp)	117.09	
Prisoners Society (Emergency Aid / Eid Al-Fiter)	160.00	
Qaqoun Society / Tulkarem camp (summer camp)	117.64	
Ansar Center / Al-Walajah Village (summer camp)	117.64	
Youth Unions / Bethlehem region (summer camps)	111.73	
Al-Awda Youth Center / Beit-Sahour (printer toner)	92.21	
Women's Center / Al-Fawwar Camp (summer camp)	181.61	
Al-Tabaqa Elementary School / Hebron (lab-equipment)	114.09	
Ein Beit Al- Maa Camp / Nablus (after school education)	901.30	
Nablus refugee camps / Public debate "Geneva Accords"	101.51	
Women Activity Center / Tulkarem camp (summer camp)	187.13	
Union of Youth Activity Centers / Kalandia Camp (communication)	600.00	
Charitable Society / Deheisha Camp (Emergency Aid / Eid Al-Adha)	208.33	
Al-Rowad Theater / Aida Camp (2003 Land Day / children activities)	151.51	
Youth Activity Center / Al-Arroub Camp / Laji Center (summer camp)	92.69	
Union of Youth Activity Centers / Gaza (oral history video documentary)	600.00	
Society for the Rehabilitation of the Disabled / Deheisha Camp (summer camp)	94.45	
Society for the Rehabilitation of the Disabled / Nur Shams camp (summer camp)	187.13	
Youth Activity Center / Tulkarem Camp (sports festival) (2002 NPA/ Extension 2003)	1,000.00	
<b>2. Regional – International Networking and Advocacy</b>		
<b>2.1 Networking</b>	<b><u>1,809.83</u></b>	3,000.00
Dissemination	563.83	
Copenhagen conference	715.00	
Canada trip (Al-Awda convention, IDRC conference)	531.00	
<b>2.2 Follow-up 3<sup>rd</sup> Strategy Workshop 2002</b>	<b><u>2,383.67</u></b>	
ROR booklet 2002	861.67	
Translation working papers	1,522.00	
<b>2.3 4<sup>th</sup> Strategy Workshop 2003</b>	<b><u>14,279.50</u></b>	10,000.00
Per-diem	2,350.00	
Accommodation	3,000.00	
London preparation meetings	1,370.00	
Coordination and dissemination	2,401.05	
Transportation and communication	5,158.45	



<b>A. Description</b>	<b>Actual</b>	Revised Budget
<b>2.4 Protection Workshop / Beirut</b>	<b><u>2,380.51</u></b>	3,000.00
Accommodation	1,290.00	
Workshop expenses	1,090.51	
<b>SUBTOTAL: Expenses, Campaign Activities (1-2)</b>	<b><u>122,920.34</u></b>	127,955.31
<b>3. Salary Expenses</b> (Incl. Insurance, Provident fund and End of work compensation)	<b><u>19,299.21</u></b>	20,000.00
Project Coordinator	19,299.21	
<b>4. Project Operation</b> (40% project contribution to BADIL program operation, see p. 6 fund expenditure, item 2.1)	<b><u>13,683.65</u></b>	14,820.00
<b>TOTAL Expenses: Refugee Campaign (1-4)</b>	<b><u>155,903.20</u></b>	162,775.31

### **B. Total Income and Expenditures**

<b>Funded by</b>	<b>Received</b>	<b>Expenditures</b>	<b>Restricted 2004</b>
NPA-NORAD	52,998.00	47,020.61	5,977.39
NPA / Capacity Building	6,570.00	6,570.00	0.00
Danchurch Aid - DANIDA	32,389.00	32,389.00	0.00
MCC – CIDA (Fact Finding Visit)	15,000.00	15,000.00	0.00
Lebanon Workshop (Travel Refund)	361.00	361.00	0.00
Oxfam Solidarity / Action Plan 2003	10,021.67	10,021.67	0.00
United Methodist Church (Community Support)	10,000.00	10,000.00	0.00
NPA – NORAD Currency Exchange Difference	5,000.00	5,000.00	0.00
Oxfam Solidarity / South-South Exchange 2002/3	8,005.63	8,005.63	0.00
Human Serve International (Community Support)	632.50	632.50	0.00
Community Support / Fact Finding Visit 2002-2003	9,494.39	9,494.39	0.00
Currency Exchange Difference (NPA 2002 Extension 2003)	11,408.40	11,408.40	0.00
<b>Balance</b>	<b><u>161,880.59</u></b>	<b><u>155,903.20</u></b>	<b><u>5,977.39</u></b>



**BADIL Project Reports**  
**For the year ended December 31, 2003**  
 (All amounts are in US Dollars)

**II. Resource and Information Project**

A. Description	Actual	Revised Budget
<b>1. Research Information</b>	<b><u>22,410.11</u></b>	18,500.00
BADIL briefs	2,975.40	
Mapping project	0.00	
Al-Majdal Quarterly	6,223.50	
Oral history study – Lubyia	0.00	
Survey 2002 - Palestinian Refugees	11,300.00	
Institutional reports (2002 annual report)	1,911.21	
<b>2. Electronic Information</b> (web site, press releases)	<b><u>4,757.66</u></b>	5,800.00
Pay Pal account	1,500.00	
Web assistant	200.00	
Web subscription and hosting	2,581.32	
Equipment and computer upgrading	476.34	
<b>3. Library – Archives</b>	<b><u>3,417.76</u></b>	3,000.00
Purchase publications and stationary	3,417.76	
Assistant librarian (part-time fees)	0.00	
<b>4. Networking, Advocacy</b>	<b><u>3,117.64</u></b>	1,000.00
<b>4.1 Workshops – Conferences</b>	<b><u>3,081.02</u></b>	
Cairo workshop (FMR)	198.60	
Cyprus workshop (RIIA)	200.00	
Canada conference (IDRC)	2,482.42	
Trondheim conference (IDP)	200.00	
<b>4.2 Local Transportation</b>	<b><u>36.62</u></b>	
<b>SUBTOTAL Resource-Information Activities (1-4)</b>	<b><u>33,703.17</u></b>	24,500.00
<b>5. Salary Expenses</b> (Incl. Insurance, Provident fund and End of work compensation)	<b><u>49,200.63</u></b>	50,000.00
Project Coordinator	19,299.21	
Project Officer – Research	15,698.21	
Project Officer – Technical Support	14,203.21	
<b>6. Project Operation</b> (40% project contribution to BADIL program operation, see p. 6 fund expenditure, item 2.1)	<b><u>13,683.65</u></b>	14,820.00
<b>TOTAL Expenses: Research-Information Project 2003 (1-6)</b>	<b><u>96,587.45</u></b>	89,320.00

**B. Total Income and Expenditures**

<b>Funded by:</b>	<b>Received</b>	<b>Expenditures</b>	<b>Restricted 2004</b>
ICCO 2003	33,244.50	33,244.50	0.00
IDRC / Briefs	13,970.63	7,955.40	6,015.23
IDRC / Lubyia	38,007.26	5,605.00	32,402.26
Jerusalem Fund	2,461.00	2,461.00	0.00
Broederlik Delen	8,989.00	8,989.00	0.00
MCC Ext 2002 program	6,000.00	6,000.00	0.00
IDRC / Conference Refund	2,855.43	2,855.43	0.00
MCC Mapping project 2003	7,500.00	1,500.00	6,000.00
Oxfam / South-South 2002-2003	1,058.50	1,058.50	0.00
Oxfam Solidarity / Action Plan 2003	15,114.00	15,114.00	0.00
Reserved funds 2002 / Community Support / Fact Finding Visit 2003	1,323.07	1,323.07	0.00
<b>Total Income</b>	<b>130,523.39</b>	<b>86,105.90</b>	<b>44,417.49</b>
<b>Balance</b>	<b>33,935.94</b>	<b>(10,481.55)</b>	<b>44,417.49</b>



**BADIL Project Reports**  
**For the year ended December 31, 2003**  
 (All amounts are in US Dollars)

**III. Legal Project**

A. Description	Actual	Revised Budget
<b>1. Legal Research and Library Development</b>	<b><u>10,785.53</u></b>	10,000.00
<b>1.1 Legal Research and Legal Papers</b>	<b><u>8,180.33</u></b>	
Printing working papers	2,281.36	
Translation working papers	5,898.97	
<b>1.2 Purchase Legal Resources</b>	<b><u>2,605.20</u></b>	
<b>2. Consultants and Travel</b>	<b><u>34,688.87</u></b>	33,000.00
Purchase (research fees)	1,977.00	
Handbook (research fees)	8,100.00	
Legal paper – 2 (research fees)	2,000.00	
Ticket to Palestine (consultant)	1,079.18	
Administrator assistant (trainee fees)	2,000.00	
Local transportation and communication	451.43	
Public and media outreach (consultant fees)	7,996.00	
CESCR lobbying, Geneva (travel expenses)	1,435.26	
Research tour / legal strategies (travel expenses)	2,400.00	
Working paper / Lebanon (research and coordination fees)	7,250.00	
<b>2.1 Expert Forum</b>	<b><u>36,065.68</u></b>	36,000.00
<b>2.1.1 Ghent Seminar (Badil contribution)</b>	<b><u>11,343.89</u></b>	
Accommodation	1,880.45	
Travel, Per diem, Speakers	8,536.21	
Coordination and dissemination	578.64	
Reproduction and documentation	348.59	
<b>2.1.2 Geneva Seminar (Badil contribution)</b>	<b><u>24,721.79</u></b>	
Accommodation	9,042.00	
Travel, Per diem, Speakers	13,574.09	
Coordination and dissemination	906.43	
Reproduction and documentation	160.00	
Transportation and communication	1,039.25	
<b>3. Coordination, BADIL and International Legal Support Team</b>	<b><u>7,173.30</u></b>	7,000.00
Dissemination	2,877.24	
Communication	3,669.37	
Travel expenses	626.68	
<b>SUBTOTAL Legal Activities (1-3)</b>	<b><u>88,713.38</u></b>	86,000.00
<b>4. Salary Expenses</b> (Incl. Insurance, Provident fund and End of work compensation)	<b><u>22,793.79</u></b>	23,000.00
Lawyer (Coordinator) Jan-March	5,000.00	
Director (Legal Coordinator) April-Dec	17,793.79	
<b>5. Project Operation</b> (20% project contribution to BADIL program operation, see p. 6 fund expenditure, item 2.1)	<b><u>6,841.83</u></b>	6,000.00
<b>TOTAL Expenses: Legal Project (1-5)</b>	<b><u>118,349.00</u></b>	115,000.00

**B. Total Income and Expenditures**

<b>Funded by:</b>	<b>Received</b>	<b>Expenditures</b>	<b>Balance 2004</b>
Stichting Vluchteling	39,840.00	39,840.00	0.00
ICCO (Expert Forum)	16,578.00	16,578.00	0.00
Oxfam (Expert Forum)	2,118.00	2,118.00	0.00
Political Division 4 (PD) MFA Switzerland	49,813.00	59,813.00	(10,000.00)
<b>Total Income</b>	<b>108,349.00</b>	<b>118,349.00</b>	<b>0.00</b>
<b>Total Balance</b>	<b>108,349.00</b>	<b>10,000.00</b>	<b>(10,000.00)</b>



## Tables

(All amounts are in US Dollars)

**Table # 1: Ending Balance (31/12/2002)**

Accounts	Amounts	Table
Cash on Hand USD	1,263.94	
Investment Bank USD (ICCO-2003)	55,441.00	
Investment Bank USD (Current Account)	(12,789.43)	# 5
Investment Bank USD (IDRC) Briefs (Restricted)	6,209.08	
Postponed Check USD Training Courses NPA / Admin	3,054.00	
Investment Bank USD (MCC) 2002 Survey (Restricted)	6,000.00	
Investment Bank USD Community Support / Fact Finding Visit 2003 (Restricted)	10,817.46	
Investment Bank USD (NPA) 2002 Program, Currency Exchange Difference (Restricted)	11,408.40	
<b>Total</b>	<b>81,404.45</b>	

**Table # 2: Ending Balance 31/12/2003**

Bank Accounts	Amounts	Notes
Investment Bank USD (IDRC) Briefs	6,015.23	Briefs / Restricted 2004
Investment Bank USD (Current Account)	(23,481.55)	Legal, Resource-Information Projects & Administrative
Investment Bank USD (IDRC) Luby Study	32,402.26	Luby Study / Restricted 2004
Investment Bank USD (NPA-NORAD 2003)	5,977.39	Refugee Campaign / Restricted 2004
Investment Bank USD (Oxfam) Action Plan 2003	0.00	
Investment Bank USD (MCC) Mapping Project 2003	6,000.00	Mapping Project / Restricted 2004
Investment Bank USD (Danchurch Aid-DANIDA 2003 / RC)	0.00	
<b>Total</b>	<b>29,913.33</b>	

**Table # 3: Badil administrative expenses for 2003 were covered by:**

Funder	Amounts
ICCO 2003	21,817.56
NPA / Capacity Building 2003	1,930.00
Oxfam Solidarity / Action Plan 2003	54.33
BADIL – Emergency Project (2002-2003) Refund	14,300.00
<b>Total</b>	<b>38,101.89</b>
<b>Total Badil administrative expenses for 2003</b>	<b>41,101.89</b>
<b>Balance</b>	<b>(3,000.00)</b>

**Table # 4: Badil New Equipments for 2003 were covered by:**

Funder	Amounts
ICCO 2003	378.94
NPA – NORAD 2003 Differences of Currency Exchange	4,080.00
Own Income: (Sale publications, Videos, Services, Bank Interest, left over 2002 Cash).	1,025.71
<b>Total</b>	<b>5,484.65</b>
<b>Total Badil new equipment for 2003</b>	<b>5,484.65</b>
<b>Balance</b>	<b>0.00</b>

**Table # 5: 2002 deficit was covered by:**

Funder	Amounts
Political Division 4 (PD) MFA Switzerland / Refund	9,928.00
Own Income (Sale publications, Videos, Services, Bank Interest, left over 2002 Cash).	2,861.40
<b>Total</b>	<b>12,789.40</b>
<b>Total 2002 deficit</b>	<b>(12,789.40)</b>
<b>Balance</b>	<b>0.00</b>